



## Frequently Asked Questions

### **What does “laid off due to contracting out” mean?**

Laid off due to contracting out means that the job you are doing will be eliminated and done by a private contractor.

### **Are casual employees eligible for re-training?**

No. Only regular employees – covered under the facilities subsector collective agreement – are eligible to access the re-training fund.

### **Will the Fund cover the total cost of my re-training?**

Applications will be accepted as long as funds are available. Once accepted, the Fund will cover tuition and course costs – up to \$10,000 – plus a maximum \$100 daily stipend for each full-time training day (pro-rated based on actual course hours per day upon verification of attendance from instructor) for up to one year.

### **What is a full-time training day?**

It's equal to six (6) or more hours per day of classroom or practicum time.

### **If I re-train, will I be guaranteed a job?**

No. You will be eligible to apply for vacant positions for which you are qualified.

### **Am I eligible for re-training funds if I bumped when my job was eliminated?**

No. Funding is only available if you were laid off due to contracting out.

### **Will my application be approved if I take another job to avoid layoff?**

No. The *Bill 29 Settlement Agreement* requires that in order to be eligible to receive re-training funds, an applicant must have been laid off due to contracting out in the facilities subsector.

### **What is a daily stipend?**

A daily stipend is a payment from the Fund intended to compensate you for some of the normal daily expenses you may incur during your re-training days.

**How much will the stipend be?**

The stipend will be a maximum \$100 a day for each full-time training day (pro-rated based on actual course hours per day upon verification of attendance from instructor) for up to one year.

**Can I receive funding if I choose to re-train on a part-time instead of a full-time basis?**

Yes.

**My job was not contracted out. However, I was laid off because I was bumped by an employee who lost their job due to contracting out. Am I eligible for re-training funds?**

Yes.

**My re-training program has a prerequisite course. Can I apply for funding for the prerequisite?**

Yes.

**There is a long waitlist for my re-training. Can I apply for funding now?**

Yes, however, your funds will be held until you can provide proof of acceptance into or registration for the re-training program/course.

**Can I apply for re-training funds if I am receiving Employment Insurance (EI)?**

Yes, however the re-training funds may negatively affect the amount of EI you receive.